

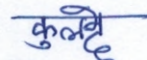


"Man of the Month" March '2018

1. Name : Miss Ratna Rani Deb.
2. Designation (Group A,B,C,D) : Trackman/Con (Gr.D)
3. Department : Engineering (Construction)
4. Name of Railway/Production unit etc. : N.F.Railway/Construction
5. Office address : C/o.Dy.Chief Engineer/Con/Planning,
Office of General Manager
(Construction),
N.F.Railway, Maligaon.

CITATION (Half a page maximum)

Miss Ratna Rani Deb, Trackman/Con working in planning section (under Dy.CE/CON/PL-1). She is very hard working, devoted and sincere staff. She does various typing work in Rajbhasha including translating work regularly. During the current month along with her allotted work she has type at least 13 Nos. letter in bilingual and 05 Nos. in Rajbhasha. She use to attend her duty very very attentively to dispose official work quickly. She is prompt in all sort of activities related to updating plan position, check list and consolidation of CRS compliance report. For her excellent skill & self motivated of working her name is recommended for "Man of the month" March/2018.


7/3/18
Dy CE/CR-3